

AGENDA
HOUSTON COUNTY PUBLIC LIBRARY BOARD
March 8, 2018 – Nola Brantley Memorial Library, Warner Robins, GA

1. Call to order
2. Approval of minutes
3. Treasurer's Report
 Approval of Treasurer's Report
4. Director's Report
5. Committee Reports
6. Old Business
 Centerville Painting
7. New Business
 Committee assignments
 Discussion and possible voting on revised Personnel Policy
8. Adjournment

Houston County Public Library System Board of Trustees

Minutes- February 8, 2018 –Perry Branch

The Houston County Public Library System Board met in regular session at the Perry Branch, Perry, GA on February 8, 2018 Board members attending were: Daniel Bibler, Denisa Davis, Linda Jones, Julie Layne, Shannon McNeal, James Newton, George Nunn, Nicole Rosser-Fogle and Caroline Smith. Also attending was: J. Sara Paulk.

Chair Newton called the meeting to order at 6:05 pm.

Minutes – Mr. Newton called for the approval of the Minutes from the January 11, 2018 regular session. On a motion by Smith and a second by Davis, the motion carried.

Agenda addition – Mr. Newton called for the approval of adding two items to the agenda. On a motion by McNeal and a second by Rosser-Fogle, the following two items were added: 1) Opening of paint bids for Centerville and 2) Approval of Paulk's 2018-2019 wages separate from approval of the 2018-2019 budget.

Mr. Newton called for a motion to decide the painter for the Centerville job. Discussion was held. Smith made a motion regarding the CV paint bid which she then withdrew. On a motion by Nunn and a second by Smith, a motion to table the Centerville paint bids was decided unanimously.

Treasurer's report –Financials were presented with details. On a motion by Bibler and a second by Rosser-Fogle, the Treasurer's reports were approved.

Mr. Newton called for the approval of the 2018-2019 library budget. On a motion by Bibler and a second by Jones, the motion carried.

Mr. Newton called for the approval of Director J. Sara Paulk's 2018-2019 base wages of \$71,200 which with benefits is a total compensation package of \$97,229.20 pending yearly evaluation. This compensation is based on the Georgia Public Library Services State reimbursed position guidelines for fiscal year 2018 – See attached. On a motion by Smith and a second by Davis, the motion passed.

Director's report – Distributed at meeting.

Committee Reports – None.

Unfinished Business – None.

New Business – Mr. Newton opened the floor for nominations for 2018-2019 officers. Bibler nominated Denisa Davis as Chair. There being no further nominations, Newton closed the nominations and called for a vote. Davis was elected as Board Chair for 2018-2019.

Rosser-Fogle nominated Daniel Bibler as Vice-Chair. There being no further nominations, Newton closed the nominations and called for a vote. Bibler was elected as Vice-Chair for 2018-2019.

McNeal nominated Julie Layne as Treasurer. There being no further nominations, Newton closed the nominations and called for a vote. Layne was elected as Treasurer for 2018-2019. In addition, McNeal, Nunn and Jones volunteered to be back-up check signers for the library.

Layne nominated Rosser-Fogle as Secretary. There being no further nominations, Newton closed the nominations and called for a vote. Rosser-Fogle was elected as Secretary for 2018-2019.

Trustee Comments – None.

Adjournment – Mr. Newton called for a motion to adjourn. On a motion by Bibler and a second by McNeil the motion carried. The Board adjourned at 7:04 pm.

Respectfully submitted - J. Sara Paulk

Library Board Chair – James Newton

Director's report - 2018 February

Mark Bohnstedt and Dixie Henning volunteered and helped out Live Oak Public Libraries in their February transition to PINES. They each went to a branch and helped staff with the circulation system on Live Oak's Go Live day.

Over 75 children and adults attended the Read Across America / Dr. Seuss's Birthday at Centerville, x at Perry and Y at Nola Brantley. In addition, at Centerville Ms. Granger met with Mr. Stalnacker who came and read to children, At Perry, Mayor Faircloth read to an audience of 25 and at Nola Brantley, Mayor Toms read to 14.

Same day, same time, a few board members met with Paulk and Cynthia Spratling for library board financial training.

Other upcoming policies in the works are one on Volunteers and one on Court-Mandated Community Service workers.

The HVAC at Perry is finally finished – and acted up for a couple of weeks, but seems to be currently behaving itself.

The HVAC system at Centerville is acting up with widely fluctuating temperatures in different areas. This system has been problematic and challenging to balance.

Had a Warner Robins Detective request circulation information. We replied that he needed a subpoena. He returned with one and was provided the requested information.

These records are protected under Georgia Code 24-9-46 - Confidential nature of certain library records.

- a) Circulation and similar records of a library which identify the user of library materials shall not be public record, but shall be confidential and may not be disclosed except :
 - 1) To members of the library staff in the ordinary course of business;
 - 2) Upon written consent of the user of the library materials or the user's parents or guardian if the user is a minor or war; or
 - 3) Upon appropriate court order or subpoena.

The Centerville creative talents of Bridget Howard, Karen Collins, and Laura Carter bring a smile to the library users as they keep the looks fresh and seasonal. Thank you Bridget, Karen and Laura!

Staff changes. None.

The Next Board meeting will be

April 12th, 2018 at the Centerville Branch.

Houston County Public Library System

Balance Sheet

By Fund as of February 28, 2018

		Fund 100 General	Fund 112 FOL	Fund 200 Fed Grant	Fund 310 State	Fund 390 SPLOST	Fund 500 Local Inv.
Assets							
100-00-10101	Cash in Bank	\$208,506.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10106	Bank of Perry Merchant Account	\$89,641.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10112	Unemployment CD	\$8,142.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10113	New Unemployment CD	\$7,457.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-10120	Cash on Hand	\$1,176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112-00-10101	FOL Operating	\$0.00	\$44,584.86	\$0.00	\$0.00	\$0.00	\$0.00
310-00-10101	State Operating	\$0.00	\$0.00	\$0.00	\$9,682.93	\$0.00	\$0.00
390-00-10101	SPLOST Operating	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,737.66)	\$0.00
390-00-10103	STATE BANK & TRUST/SPLOST	\$0.00	\$0.00	\$0.00	\$0.00	\$106,375.36	\$0.00
500-00-10101	NB/CD Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,255.48
500-00-10111	Restricted CD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,793.96
Total Assets		\$314,924.19	\$44,584.86	\$0.00	\$9,682.93	\$103,637.70	\$31,049.44
Liabilities and Fund Balance							
Fund Balance							
100-00-30770	Assigned Fund Balance - Op Contingency	\$203,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-30771	Assigned Fund Balance - Donations	\$21,802.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-30772	Assigned Fund Balance - Cash on Hand	\$1,176.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-30790	Unassigned Fund Balance	\$78,146.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-00-30799	Current Year Change	\$10,799.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
112-00-30780	Restricted Fund Balance	\$0.00	\$75,532.86	\$0.00	\$0.00	\$0.00	\$0.00
112-00-30799	Current Year Change	\$0.00	(\$30,948.00)	\$0.00	\$0.00	\$0.00	\$0.00
310-00-30799	Current Year Change	\$0.00	\$0.00	\$0.00	\$9,682.93	\$0.00	\$0.00
390-00-30780	Restricted Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$51,958.22	\$0.00
390-00-30799	Current Year Change	\$0.00	\$0.00	\$0.00	\$0.00	\$51,679.48	\$0.00
500-00-30750	Non Spendable Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26,839.40
500-00-30780	Restricted Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,023.54
500-00-30799	Current Year Change	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$186.50
Total Fund Balance		\$314,924.19	\$44,584.86	\$0.00	\$9,682.93	\$103,637.70	\$31,049.44
Total Liabilities and Fund Balance		\$314,924.19	\$44,584.86	\$0.00	\$9,682.93	\$103,637.70	\$31,049.44
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS		\$304,225.77	\$75,532.86	\$0.00	\$0.00	\$51,958.22	\$31,049.44
NET SURPLUS/(DEFICIT)		\$10,698.42	(\$30,948.00)	\$0.00	\$9,682.93	\$51,679.48	\$0.00
ENDING FUND BALANCE		\$314,924.19	\$44,584.86	\$0.00	\$9,682.93	\$103,637.70	\$31,049.44

Houston County Public Library System

Statement of Revenues and Expenditures

By Fund as of February 28, 2018

Include accounts with no activity
 Include inactive accounts
 Include these Funds: 100, 112, 310, 390

	ANNUAL BUDGET	YTD Budget	YTD Actual	MTD Actual	YTD Historical	% Used
100 - General						
Revenues						
Local Revenues	\$792,900.00	\$528,600.00	\$528,600.00	\$66,275.00	\$520,800.00	66.7%
Library Generated Revenue	\$90,000.00	\$60,000.00	\$61,498.40	\$7,570.24	\$62,269.86	68.3%
Donations	\$0.00	\$0.00	\$2,892.52	\$1,049.45	\$2,875.49	0.0%
Other Income	\$5,000.00	\$0.00	\$4,952.28	\$33.55	\$13,728.25	99.0%
Sale of Assets and Interfund Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Total Revenues	\$887,900.00	\$588,600.00	\$597,943.20	\$74,928.24	\$599,673.60	67.3%
Expenditures						
Salaries and Wages	\$444,628.40	\$296,418.84	\$287,072.85	\$39,030.55	\$269,109.28	64.6%
Benefits	\$198,834.07	\$132,555.93	\$109,128.88	\$14,755.37	\$101,219.96	54.9%
Professional Services	\$26,000.00	\$17,333.32	\$12,630.20	\$537.00	\$23,633.44	48.6%
Copiers and Equipment	\$12,000.00	\$9,333.32	\$7,143.20	\$946.80	\$6,855.56	59.5%
Electricity and Utilities	\$103,506.87	\$69,004.52	\$71,867.49	\$11,075.34	\$67,902.27	69.4%
Insurance	\$26,500.00	\$26,500.00	\$26,135.00	\$227.00	\$25,942.00	98.6%
Maintenance and Repairs	\$33,214.36	\$22,142.84	\$21,433.09	\$2,113.75	\$25,677.51	64.5%
Materials	\$0.00	\$0.00	\$784.79	\$49.98	\$31,816.37	0.0%
Motor Vehicle Costs	\$3,000.00	\$2,000.00	\$744.25	\$183.47	\$1,224.61	24.8%
Purchased Services	\$5,500.00	\$3,866.64	\$866.25	\$0.00	\$690.66	15.8%
Supplies	\$19,998.00	\$13,331.92	\$12,045.95	\$2,112.76	\$12,159.26	60.2%
Other Operating Expenses	\$5,150.00	\$3,483.32	\$3,332.44	\$461.09	\$3,312.35	64.7%
Technology	\$14,560.00	\$10,226.64	\$11,316.14	\$695.96	\$2,611.46	77.7%
Telecommunications	\$21,600.00	\$14,399.96	\$20,196.64	\$590.31	\$20,594.63	93.5%
Travel and Training	\$3,550.00	\$3,550.00	\$2,547.61	\$151.78	\$3,215.80	71.8%
Building Rent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Transfers to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Total Expenditures	\$918,041.70	\$624,147.25	\$587,244.78	\$72,931.16	\$595,965.16	64.0%

Houston County Public Library System

Statement of Revenues and Expenditures

By Fund as of February 28, 2018

	ANNUAL BUDGET	YTD Budget	YTD Actual	MTD Actual	YTD Historical	% Used
BEGINNING FUND BALANCE	\$304,225.77	\$304,225.77	\$304,225.77	\$312,927.11	\$337,777.47	100.0%
NET SURPLUS/(DEFICIT)	(\$30,141.70)	(\$35,547.25)	\$10,698.42	\$1,997.08	\$3,708.44	(35.5)%
ENDING FUND BALANCE	\$274,084.07	\$268,678.52	\$314,924.19	\$314,924.19	\$341,485.91	114.9%

Houston County Public Library System

Statement of Revenues and Expenditures

By Fund as of February 28, 2018

	ANNUAL BUDGET	YTD Budget	YTD Actual	MTD Actual	YTD Historical	% Used
112 - Friends of Library						
Revenues						
Donations	\$28,000.00	\$0.00	\$0.00	\$0.00	\$555.14	0.0%
Total Revenues	\$28,000.00	\$0.00	\$0.00	\$0.00	\$555.14	0.0%
Expenditures						
Professional Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Copiers and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Materials	\$50,000.00	\$33,333.28	\$30,948.00	\$2,235.44	\$22,062.12	61.9%
Purchased Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Travel and Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Total Expenditures	\$50,000.00	\$33,333.28	\$30,948.00	\$2,235.44	\$22,062.12	61.9%
BEGINNING FUND BALANCE	\$75,532.86	\$75,532.86	\$75,532.86	\$46,820.30	\$80,568.78	100.0%
NET SURPLUS/(DEFICIT)	(\$22,000.00)	(\$33,333.28)	(\$30,948.00)	(\$2,235.44)	(\$21,506.98)	140.7%
ENDING FUND BALANCE	\$53,532.86	\$42,199.58	\$44,584.86	\$44,584.86	\$59,061.80	83.3%

Houston County Public Library System

Statement of Revenues and Expenditures

By Fund as of February 28, 2018

	ANNUAL BUDGET	YTD Budget	YTD Actual	MTD Actual	YTD Historical	% Used
310 - State						
Revenues						
State and Federal Grants	\$327,601.71	\$218,401.07	\$243,090.80	\$51,989.74	\$210,655.92	74.2%
Total Revenues	<u>\$327,601.71</u>	<u>\$218,401.07</u>	<u>\$243,090.80</u>	<u>\$51,989.74</u>	<u>\$210,655.92</u>	<u>74.2%</u>
Expenditures						
Salaries and Wages	\$212,011.97	\$141,341.25	\$137,392.50	\$17,179.56	\$142,018.71	64.8%
Benefits	\$68,046.39	\$45,364.20	\$47,221.83	\$5,902.84	\$43,748.58	69.4%
Copiers and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Electricity and Utilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Materials	\$39,761.50	\$26,507.66	\$21,303.41	\$2,710.38	\$28,490.75	53.6%
Purchased Services	\$0.00	\$0.00	\$146.30	\$50.00	\$0.00	0.0%
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$65.84	0.0%
Technology	\$0.00	\$0.00	\$26,186.61	\$0.00	\$21,162.33	0.0%
Travel and Training	\$1,335.00	\$1,335.00	\$1,157.22	\$0.00	\$420.52	86.7%
Total Expenditures	<u>\$321,154.86</u>	<u>\$214,548.11</u>	<u>\$233,407.87</u>	<u>\$25,842.78</u>	<u>\$235,906.73</u>	<u>72.7%</u>
BEGINNING FUND BALANCE	\$0.00	\$0.00	\$0.00	(\$16,464.03)	\$0.00	0.0%
NET SURPLUS/(DEFICIT)	\$6,446.85	\$3,852.96	\$9,682.93	\$26,146.96	(\$25,250.81)	150.2%
ENDING FUND BALANCE	<u>\$6,446.85</u>	<u>\$3,852.96</u>	<u>\$9,682.93</u>	<u>\$9,682.93</u>	<u>(\$25,250.81)</u>	<u>150.2%</u>

Houston County Public Library System

Statement of Revenues and Expenditures

By Fund as of February 28, 2018

	ANNUAL BUDGET	YTD Budget	YTD Actual	MTD Actual	YTD Historical	% Used
390 - DESIGNATED MATERIALS						
Revenues						
Local Revenues	\$175,000.00	\$175,000.00	\$100,000.00	\$0.00	\$100,000.00	57.1%
Library Generated Revenue	\$0.00	\$0.00	\$186.10	\$40.70	\$168.60	0.0%
Sale of Assets and Interfund Transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%
Total Revenues	<u>\$175,000.00</u>	<u>\$175,000.00</u>	<u>\$100,186.10</u>	<u>\$40.70</u>	<u>\$100,168.60</u>	<u>57.2%</u>
Expenditures						
Copiers and Equipment	\$70,000.00	\$70,000.00	\$0.00	\$0.00	\$9,135.00	0.0%
Materials	\$70,000.00	\$46,666.64	\$44,900.51	\$8,086.60	\$29,400.80	64.1%
Supplies	\$8,800.00	\$5,866.64	\$3,606.11	\$673.60	\$3,512.67	41.0%
Technology	\$26,200.00	\$17,466.64	\$0.00	\$0.00	\$8,791.92	0.0%
Telecommunications	\$0.00	\$0.00	\$0.00	\$0.00	\$7,957.01	0.0%
Total Expenditures	<u>\$175,000.00</u>	<u>\$139,999.92</u>	<u>\$48,506.62</u>	<u>\$8,760.20</u>	<u>\$58,797.40</u>	<u>27.7%</u>
BEGINNING FUND BALANCE	\$51,958.22	\$51,958.22	\$51,958.22	\$112,357.20	\$51,243.91	100.0%
NET SURPLUS/(DEFICIT)	\$0.00	\$35,000.08	\$51,679.48	(\$8,719.50)	\$41,371.20	0.0%
ENDING FUND BALANCE	<u>\$51,958.22</u>	<u>\$86,958.30</u>	<u>\$103,637.70</u>	<u>\$103,637.70</u>	<u>\$92,615.11</u>	<u>199.5%</u>

Circulations	Centerville	Perry	Nola Brantley	Houston Totals
Check outs				
Print items	13060	8806	5813	27679
Non-Print items	1490	1310	806	3606
rbdigital				2067
	14550	10116	6619	33352
In-Library Use				
Internet Computers	2236	1247	2517	6000
MGA computers				0
ChromeBooks	0	7	25	32
Wireless				0
Children's Computers	101	54	67	222
Total Circulation	2337	1308	2609	6254

Reference				
Reference Asked	284	145	179	608

Programs & Attendance	Centerville		Perry		Nola Brantley		Total Attendance
	# of Prog	Attendance	# of Prog	Attendance	# of Prog	Attendance	
All Ages programs			1	10	3	13	23
Children programs	18	556	15	546	13	190	1292
Adult programs			1	8	1	5	13
YA Programs	1	14	1	3	1	0	17
Meeting Room	20	190	5	58	24	161	409
Door Count		5953		3094		6895	15942

New Items Added	
Centerville	193
Perry	399
Nola Brantley	206
Total Items	798

Circulation			
PRINT			
Adult Non-fiction		1264	
Adult Fiction		3025	
Young Adult		548	
Junior Non-fiction		1458	
Junior Fiction		1953	
Easy		4510	
Magazines		17	
		Print Total	12775
Carlos Museum Pass			
Kill A Watt Meter			
Ga State Park Pass		6	
Go Fish Pass		4	
Puppetry Arts Pass			
Atl. Zoo DVD		7	
GADD Audiobook		90	
GADD eBook		66	
Kits	Easy	32	
Kits	Juv	80	
Kits	Ref		
		Other Total	285
			Total 13060
Non Print Material			
Audiobook Cas	Adult		
Audiobook CD	Adult	346	
DVD	Adult	591	
Music CD	Adult	4	
Video	Adult	4	945
Audiobook Cas	Easy		
Audiobook CD	Easy	2	
DVD	Easy	74	
Music CD	Easy		
Video	Easy	9	85
Audiobook Cas	Juv		
Audiobook CD	Juv	22	
DVD	Juv	425	
Music CD	Juv	1	
Video	Juv	6	454
Audiobook Cas	YA		
Audiobook CD	YA	6	
DVD	YA		
Music CD	YA		
Video	YA		6
Software			0
Non Print Total			1490
Total Circulation			14550

In House	
Internet Computers	2236
MGA computers	
ChromeBooks	
Wireless	
Children's Computers	101
Total	2337

Reference Stats	# ?'s Asked
Total	284

Programs & Attendance			
	Adult	# Programs	Attendance
Programs			
Volunteers			3
Hours Volunteered			28
Staff Training			
	YA	# Programs	Attendance
Programs		1	14
Volunteers			4
Volunteer Hours			32

Children (Ages 0-11)	# Programs	Attendance
Any Programs	16	535
Foreign Language/Bi-lingual		
Special Needs	2	21

All Ages / Family	# Programs	Attendance
Programs		

	# Meetings	Attendance
Meeting room	20	190
Door count		5953

Items Added	193
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	#	%
Self Check-out	189	2

Circulation			
PRINT			
Adult Non-fiction		856	
Adult Fiction		1587	
Young Adult		351	
Junior Non-fiction		641	
Junior Fiction		641	
Easy		1582	
Magazines		2	
		Print Total	5660
Carlos Museum Pass			
Kill A Watt Meter			
Ga State Park Pass		4	
Go Fish Pass		1	
Puppetry Arts Pass			
Atl. Zoo DVD		3	
GADD Audiobook		42	
GADD eBook		52	
Kits	Easy	10	
Kits	Juv	32	
Kits	Ref	9	
		Other Total	153
		Total	5813
Non Print Material			
Audiobook Cas	Adult		
Audiobook CD	Adult	171	
DVD	Adult	438	
Music CD	Adult		
Video	Adult		609
Audiobook Cas	Easy		
Audiobook CD	Easy		
DVD	Easy	38	
Music CD	Easy		
Video	Easy		38
Audiobook Cas	Juv		
Audiobook CD	Juv	12	
DVD	Juv	147	
Music CD	Juv		
Video	Juv		159
Audiobook Cas	YA		
Audiobook CD	YA		
DVD	YA		
Music CD	YA		
Video	YA		0
Software			0
		Non Print Total	806
Total Circulation			6619

In House	
Internet Computers	2517
MGA computers	
ChromeBooks	25
Wireless	
Children's Computers	67
Total	2609

Reference stats	# ?'s Asked
Total	179

Programs & Attendance			
	Adult	# Programs	Attendance
Programs		1	5
Volunteers			
Hours Volunteered			
Staff Training			
	YA	# Programs	Attendance
Programs		1	0
Volunteers			
Volunteer Hours			

Children (Ages 0-11)		
	# Programs	Attendance
Any Programs	13	190
Foreign Language/Bi-lingual		
Special Needs		

All Ages / Family		
	# Programs	Attendance
Programs	3	13

	# Meetings	Attendance
Meeting room	24	161
Door count		6895

Items Added	206
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	#	%
Self Check-out	5	0

Circulation			
PRINT			
Adult Non-fiction		852	
Adult Fiction		2667	
Young Adult		308	
Junior Non-fiction		808	
Junior Fiction		936	
Easy		2939	
Magazines		138	
		Print Total	8648
Carlos Museum Pass			
Kill A Watt Meter			
Ga State Park Pass		6	
Go Fish Pass		3	
Puppetry Arts Pass			
Atl. Zoo DVD		14	
GADD Audiobook		44	
GADD eBook		22	
Kits	Easy	18	
Kits	Juv	51	
Kits	Ref		
		Other Total	158
		Total	8806
Non Print Material			
Audiobook Cas	Adult		
Audiobook CD	Adult	220	
DVD	Adult	667	
Music CD	Adult		
Video	Adult		887
Audiobook Cas	Easy		
Audiobook CD	Easy		
DVD	Easy	81	
Music CD	Easy		
Video	Easy		81
Audiobook Cas	Juv		
Audiobook CD	Juv	27	
DVD	Juv	309	
Music CD	Juv	1	
Video	Juv		337
Audiobook Cas	YA		
Audiobook CD	YA	5	
DVD	YA		
Music CD	YA		
Video	YA		5
Software			0
		Non Print Total	1310
Total Circulation			10116

In House	
Internet Computers	1247
MGA computers	
ChromeBooks	7
Wireless	
Children's Computers	54
Total	1308

Reference stats	# ?'s Asked
Total	145

Programs & Attendance			
	Adult	# Programs	Attendance
Programs		1	8
Volunteers			3
Hours Volunteered			39
Staff Training		1	8
	YA	# Programs	Attendance
Programs		1	3
Volunteers			
Volunteer Hours			

Children (Ages 0-11)		
	# Programs	Attendance
Any Programs	15	546
Foreign Language/Bi-lingual		
Special Needs		

All Ages / Family		
	# Programs	Attendance
Programs	1	10

	# Meetings	Attendance
Meeting room	5	58
Door count		3094

Items Added	399
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	#	%
Self Check-out	76	1