

AGENDA
HOUSTON COUNTY PUBLIC LIBRARY BOARD

October 14, 2021 – Centerville Branch in Centerville, Georgia - 6pm

1. Call to order
2. *Approval of minutes*
3. Public comments
4. Treasurer's Report
 Acceptance of Treasurer's Report
5. Director's Report
6. Committee Reports –
7. Old Business -

 *Revising Trustee calendar regarding November meeting (scheduled for November 11th – Memorial Day). Suggest move meeting one week later to November 18th, 2021, same time – Perry)
8. New Business –
9. *Adjournment*

means a board vote is required

Houston County Public Library System Board of Trustees

Minutes- August 12, 2021 – Perry Branch, Perry GA

The Houston County Public Library System Board met in regular session on August 12, 2021. Board members attending were Daniel Bibler, Denisa Davis, Jean Jones, Linda Jones, Julie Layne, Shannon McNeal, George Nunn, Wilhemenia Sibley and Pam Yates. Also attending was : J. Sara Paulk. Chair Davis called the meeting to order at 6:05 pm.

Minutes – Davis called for the approval of the Minutes from the June 10, 2021 meeting. On a motion by Nunn and a second by Yates, the minutes were approved.

Public Comments. None.

Treasurer's report – Financials for the end of fiscal year 2020-2021 and for the first month in fiscal year 2021-2022 were presented by Layne. After discussion, on a motion by Nunn and a second by Yates, the ending year (2020-2021) report was accepted as presented. On a motion by Bibler and a second by Yates, the report for the first month in fiscal year 2021-2022 was accepted as presented.

Director's report – Presented at meeting.

Committee Reports – Yates reported that the Friends of the Library received a \$5000 grant from Flint Energy which they will use to promote the upcoming Friends of the Library booksale in November.

New Business –

Davis called for the adoption of the revised 2021-2022 library budget. On a motion by McNeal and a second by Sibley, the motion passed.

Davis called for the addition of the holiday – Juneteenth which is observed on June 19th – to be added to the library's list of holidays. On a motion by Bibler and a second by J. Jones, the motion passed.

Davis called for the opening of bids for automatic door replacement at Centerville. There was one bid from Automatic Doors in the amount of \$20,490 which will have a 50% state funds match. On a motion by McNeal and a second by Yates, the bid was accepted.

Trustee Remarks – None.

Adjournment – Davis called for a motion to adjourn. On a motion by Sibley and a second by L. Jones, the motion passed. The board adjourned by 6:44 pm.

Respectfully submitted - J. Sara Paulk

Library Board Chair – Denisa Davis

Houston County Public Library System

Balance Sheet by Fund

As of 8/31/2021

	General	Friends of the Library	State Grants	SPLOST	Permanent/Lo... Investments
Assets					
Cadence Bank Operating Acct	277,968.07	93.14	130.81	63,173.91	5,489.19
Cadence Bank SPLOST Acct	0.00	0.00	0.00	200,048.33	0.00
Persons/Bank of Perry Merchant Acct	197,177.16	0.00	0.00	0.00	0.00
NB Restricted CD	0.00	0.00	0.00	0.00	26,840.00
Unemployment CD 2	7,754.35	0.00	0.00	0.00	0.00
Cash On Hand	1,176.00	0.00	0.00	0.00	0.00
Total Assets	484,075.58	93.14	130.81	263,222.24	32,329.19
Liabilities					
	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance					
Beginning Fund Balance					
Nonspendable Fund Balance	0.00	0.00	0.00	0.00	26,839.40
Assigned Fund Balance - Op Contingency	230,000.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Donations	22,146.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Cash on Hand	1,176.00	0.00	0.00	0.00	0.00
Restricted Fund Balance	0.00	93.14	0.00	272,812.95	5,489.79
Unassigned Fund Balance	194,493.84	0.00	0.00	0.00	0.00
Total Beginning Fund Balance	447,815.84	93.14	0.00	272,812.95	32,329.19
Current YTD Change	36,259.74	0.00	130.81	(9,590.71)	0.00
Total Fund Balance	484,075.58	93.14	130.81	263,222.24	32,329.19
Total Liabilities and Ending Fund Balance	484,075.58	93.14	130.81	263,222.24	32,329.19

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
100 - General
From 7/1/2021 Through 8/31/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	142,366.66	829,200.00	(82.83)%
Library Generated Revenue	11,907.96	70,700.00	(83.16)%
Donations	1,534.19	1,040.00	47.52%
Other Income	1,515.33	9,000.00	(83.16)%
Total Revenues	<u>157,324.14</u>	<u>909,940.00</u>	<u>(82.71)%</u>
Expenditures			
Salaries and Wages	56,367.39	447,136.63	87.39%
Benefits and FICA	22,481.24	181,436.63	87.61%
Professional Services	3,899.10	21,000.00	81.43%
Copiers and Equipment	736.95	8,000.00	90.79%
Utilities	10,896.71	80,000.00	86.38%
Insurance	3,586.00	35,000.00	89.75%
Maintenance & Repairs	13,538.18	76,000.00	82.19%
Materials	299.52	1,000.00	70.05%
Motor Vehicle Costs	1,274.79	3,000.00	57.51%
Other Purchased Services	1,264.00	6,500.00	80.55%
Supplies	2,094.72	26,300.00	92.04%
Technology & Telecommunications	2,160.89	17,000.00	87.29%
Travel and Training	175.00	750.00	76.67%
Dues & Memberships	1,425.00	1,800.00	20.83%
Miscellaneous	864.91	6,000.00	85.58%
Total Expenditures	<u>121,064.40</u>	<u>910,923.26</u>	<u>86.71%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u>36,259.74</u>	<u>(983.26)</u>	<u>(3,787.71)%</u>

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
310 - State Grants
From 7/1/2021 Through 8/31/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
State Grants	61,200.10	381,200.00	(83.95)%
Total Revenues	<u>61,200.10</u>	<u>381,200.00</u>	<u>(83.95)%</u>
Expenditures			
Salaries and Wages	34,953.68	215,979.09	83.82%
Benefits and FICA	12,733.98	75,213.91	83.07%
Copiers and Equipment	0.00	0.00	0.00%
Utilities	0.00	10,995.00	100.00%
Maintenance & Repairs	0.00	14,000.00	100.00%
Materials	13,381.63	65,012.00	79.42%
Supplies	0.00	0.00	0.00%
Dues & Memberships	0.00	0.00	0.00%
Total Expenditures	<u>61,069.29</u>	<u>381,200.00</u>	<u>83.98%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u><u>130.81</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
390 - SPLOST
From 7/1/2021 Through 8/31/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	0.00	125,000.00	(100.00)%
Library Generated Revenue	23.02	0.00	0.00%
Other Income	0.00	0.00	0.00%
Total Revenues	<u>23.02</u>	<u>125,000.00</u>	<u>(99.98)%</u>
Expenditures			
Professional Services	0.00	1,000.00	100.00%
Copiers and Equipment	0.00	10,000.00	100.00%
Maintenance & Repairs	695.00	69,000.00	98.99%
Materials	8,627.75	80,000.00	89.22%
Supplies	290.98	10,000.00	97.09%
Miscellaneous	0.00	0.00	0.00%
Total Expenditures	<u>9,613.73</u>	<u>170,000.00</u>	<u>94.34%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u><u>(9,590.71)</u></u>	<u><u>(45,000.00)</u></u>	<u><u>(78.69)%</u></u>

Houston County Public Library System

Balance Sheet by Fund

As of 9/30/2021

	General	Friends of the Library	State Grants	SPLOST	Permanent/Lo... Investments
Assets					
Cadence Bank Operating Acct	283,921.79	93.14	2,528.00	54,120.11	5,489.19
Cadence Bank SPLOST Acct	0.00	0.00	0.00	200,065.32	0.00
Persons/Bank of Perry Merchant Acct	200,540.06	0.00	0.00	0.00	0.00
NB Restricted CD	0.00	0.00	0.00	0.00	26,840.00
Unemployment CD 2	7,754.35	0.00	0.00	0.00	0.00
Cash On Hand	1,176.00	0.00	0.00	0.00	0.00
Total Assets	493,392.20	93.14	2,528.00	254,185.43	32,329.19
Liabilities					
	0.00	0.00	0.00	0.00	0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00
Fund Balance					
Beginning Fund Balance					
Nonspendable Fund Balance	0.00	0.00	0.00	0.00	26,839.40
Assigned Fund Balance - Op Contingency	230,000.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Donations	22,146.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Cash on Hand	1,176.00	0.00	0.00	0.00	0.00
Restricted Fund Balance	0.00	93.14	0.00	272,812.95	5,489.79
Unassigned Fund Balance	194,493.84	0.00	0.00	0.00	0.00
Total Beginning Fund Balance	447,815.84	93.14	0.00	272,812.95	32,329.19
Current YTD Change	45,576.36	0.00	2,528.00	(18,627.52)	0.00
Total Fund Balance	493,392.20	93.14	2,528.00	254,185.43	32,329.19
Total Liabilities and Ending Fund Balance	493,392.20	93.14	2,528.00	254,185.43	32,329.19

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
100 - General
From 7/1/2021 Through 9/30/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	213,549.99	829,200.00	(74.25)%
Library Generated Revenue	18,052.41	70,700.00	(74.47)%
Donations	4,730.32	1,040.00	354.84%
Other Income	2,273.33	9,000.00	(74.74)%
Total Revenues	<u>238,606.05</u>	<u>909,940.00</u>	<u>(73.78)%</u>
Expenditures			
Salaries and Wages	96,692.52	447,136.63	78.38%
Benefits and FICA	35,659.81	181,436.63	80.35%
Professional Services	4,087.05	21,000.00	80.54%
Copiers and Equipment	990.87	8,000.00	87.61%
Utilities	21,823.10	80,000.00	72.72%
Insurance	3,586.00	35,000.00	89.75%
Maintenance & Repairs	17,729.60	76,000.00	76.67%
Materials	315.09	1,000.00	68.49%
Motor Vehicle Costs	1,342.09	3,000.00	55.26%
Other Purchased Services	1,312.75	6,500.00	79.80%
Supplies	3,318.43	26,300.00	87.38%
Technology & Telecommunications	3,321.44	17,000.00	80.46%
Travel and Training	175.00	750.00	76.67%
Dues & Memberships	1,425.00	1,800.00	20.83%
Miscellaneous	1,250.94	6,000.00	79.15%
Total Expenditures	<u>193,029.69</u>	<u>910,923.26</u>	<u>78.81%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u>45,576.36</u>	<u>(983.26)</u>	<u>(4,735.23)%</u>

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
310 - State Grants
From 7/1/2021 Through 9/30/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
State Grants	91,800.09	381,200.00	(75.92)%
Total Revenues	<u>91,800.09</u>	<u>381,200.00</u>	<u>(75.92)%</u>
Expenditures			
Salaries and Wages	52,770.02	215,979.09	75.57%
Benefits and FICA	19,246.31	75,213.91	74.41%
Copiers and Equipment	0.00	0.00	0.00%
Utilities	0.00	10,995.00	100.00%
Maintenance & Repairs	0.00	14,000.00	100.00%
Materials	17,255.76	65,012.00	73.46%
Supplies	0.00	0.00	0.00%
Dues & Memberships	0.00	0.00	0.00%
Total Expenditures	<u>89,272.09</u>	<u>381,200.00</u>	<u>76.58%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u><u>2,528.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00%</u></u>

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
390 - SPLOST
From 7/1/2021 Through 9/30/2021

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	0.00	125,000.00	(100.00)%
Library Generated Revenue	40.01	0.00	0.00%
Other Income	0.00	0.00	0.00%
Total Revenues	<u>40.01</u>	<u>125,000.00</u>	<u>(99.97)%</u>
Expenditures			
Professional Services	0.00	1,000.00	100.00%
Copiers and Equipment	0.00	10,000.00	100.00%
Maintenance & Repairs	695.00	69,000.00	98.99%
Materials	17,681.55	80,000.00	77.90%
Supplies	290.98	10,000.00	97.09%
Miscellaneous	0.00	0.00	0.00%
Total Expenditures	<u>18,667.53</u>	<u>170,000.00</u>	<u>89.02%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u>(18,627.52)</u>	<u>(45,000.00)</u>	<u>(58.61)%</u>

Director's report - Sept and Oct 2021

S&W began and is continuing work at Nola Brantley on the interior renovation project.

The sidewalks at Centerville were pressure washed and cleaned in September.

The upgrade and replacement of automatic doors at Centerville has a long lead time but hopefully the doors will ship in mid November with install to happen as soon as reasonable after.

The replacement of the flooring in Perry is moving into the planning process with a tentative date of December / January.

Replacement of the lights at Centerville with LED lights was approved for inclusion in the state grant application. The next step is hopefully funding of these applications by the state legislature in the fall / spring.

LHI or Logistics Health Inc., contracts directly with the VA for services and they contacted us. They perform compensation and pension disability exams for veterans that are in need of an appointment with a Mobile Exam Unit. The Centerville library parking lot hosted their mobile unit for a week.

A butterfly nursery was set up at the Perry branch and visitors could see the life cycles of monarch butterflies through the children's window. Thanks to Angela Simmons-Jones for this great exhibit!

Nola Brantley has had some fun children's events including a comic book giveaway.

Perry also had an adult program with an author visit. Unfortunately, attendance was very low.

The Nola Brantley staff are going to participate in The Museum of Aviation Foundation's 2nd Annual Festival of Trees. The trees will be on display from December 4-13, 2021. There is a small entry fee.

Paulk spent the majority of September spending grant money assigned to multiple other library systems for Ebook and Eaudio content for GADD (Georgia Download Destination). Paulk will also be applying for a Georgia Humanities grant.

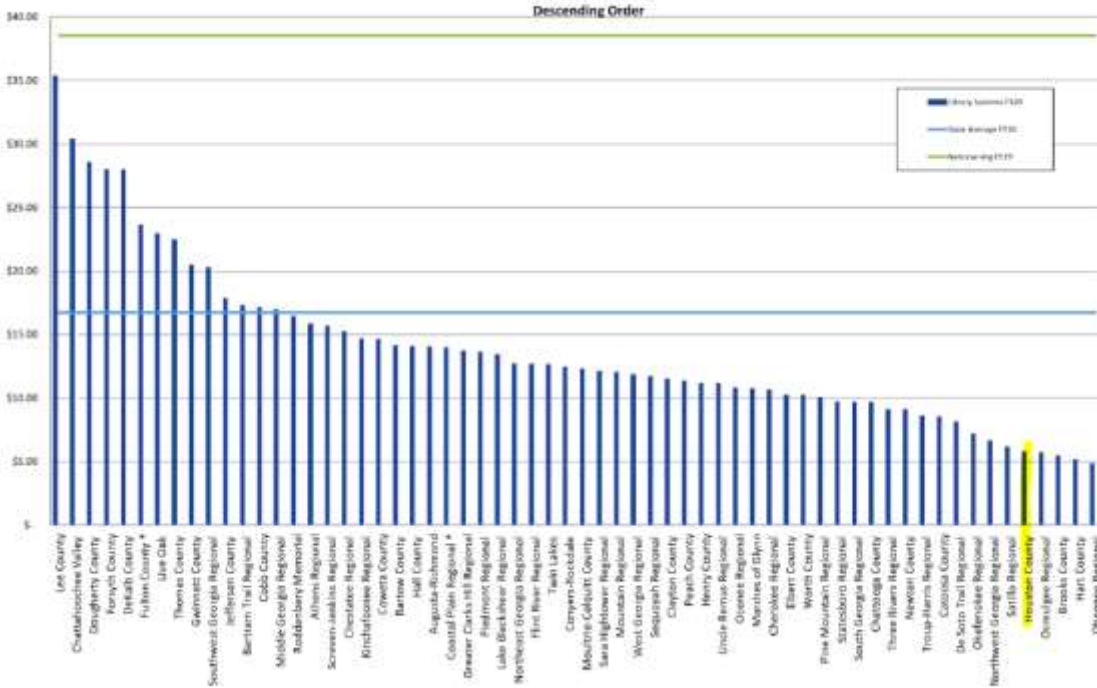
Paulk sent the library's annual report and statistical information to the County Commissioners.

Staff changes - Paige Kensmoe, Circulation Supervisor at Nola Brantley has resigned. Charlotte Morgan was promoted to replace her. R. Brian Neil resigned to work full-time at a different type of job.

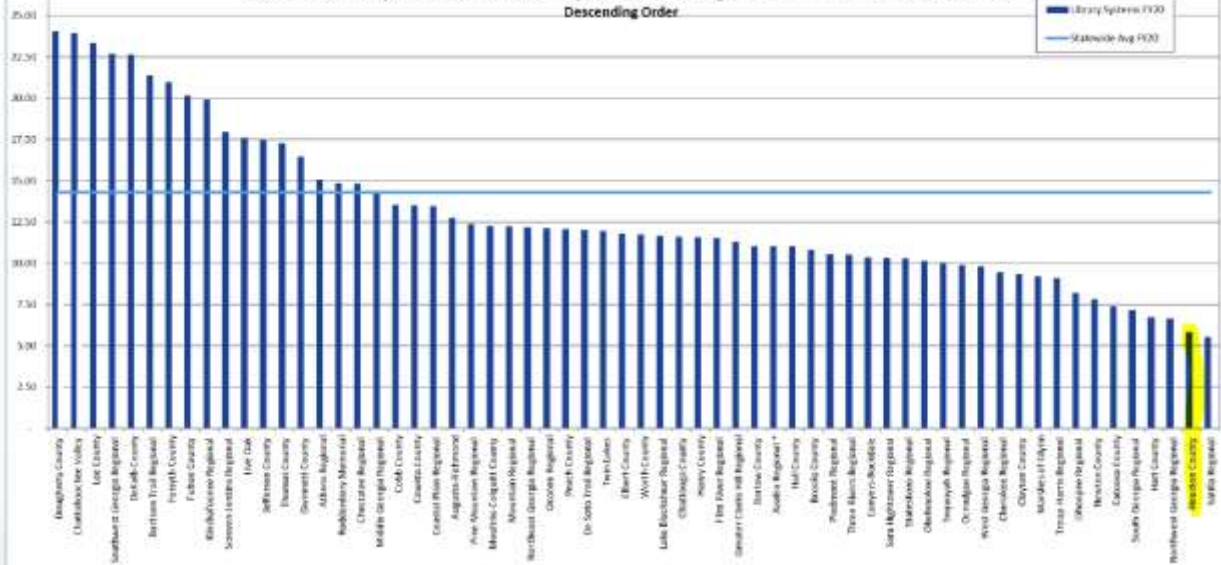
Congratulations to Judith Malone who was accepted into the next class of PINNACLE students. PINNACLE is the Public library INstitute for New And Creative Leadership Education and is designed to prepare librarians to move into positions of leadership in their organizations and allow those already in these positions to improve their practice. PINNACLE includes 7 mandatory sessions, starting with a week-long retreat in October, and continues with three-day sessions every other month. The program ends with a presentation at the Georgia Libraries Conference of the following year.



Local Funding Per Capita FY2020



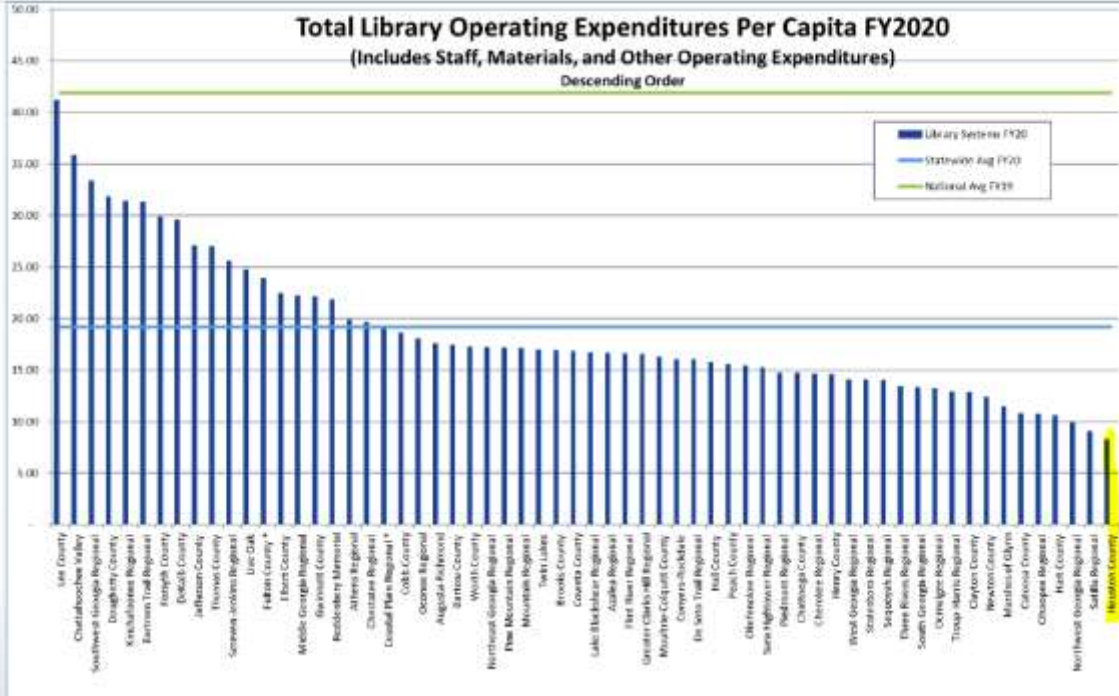
Total Staff Expenditures Per Capita for Georgia Public Libraries FY2020



Total Library Operating Expenditures Per Capita FY2020

(Includes Staff, Materials, and Other Operating Expenditures)

Descending Order



Houston County Library Board Meetings

2021-2022 / Regular meetings – 2nd Thursday at 6pm.

July 8th, 2021	No Meeting
August 12 th , 2021 ^^	Perry Branch
September 8th, 2021	Nola Brantley Memorial Library
October 14 th , 2021	Centerville Branch
November 11 th , 2021	Perry Branch
November 18th, 2021	Perry Branch
December 9 th , 2021	Nola Brantley Memorial Library
January 13 th , 2022 #	Centerville Branch
February 10 th , 2022 ** ##	Perry Branch
March 10 th , 2022 *** @	Nola Brantley Memorial Library
April 14 th , 2022 @@	Centerville Branch
May 12 th , 2022 %	Perry Branch
June 9 th , 2022 ^	Nola Brantley Memorial Library

Finance committee reports on library budget for 2022-2023

** Nomination and election of new officers / ## Budget presented to whole board for approval

*** New officers take office / @ Personnel committee meets to discuss Director's annual evaluation

@@ Director's evaluation presented to whole board

% NB land passage read into minutes ^ & ^^ State application forms approved/signed

Houston County Public Library System Circulation Report - August 2021

Circulations	Centerville	Nola Brantley	Perry	Houston Totals				
Check outs								
Print items	12,260	5,791	8,974	27,025				
Non-Print items	2,304	2,043	2,425	6,772				
Check Out Totals	14,564	7,834	11,399	33,797				
In-Library Use								
Internet Computers	1,148	1,169	764	3,081				
Technology Equipment	2	10	13	25				
Children's Computers	57	12	69	138				
WiFi Sign-ins	153	84	81	318				
Notary Public Service	22	10	8	40				
Reference Asked	219	241	176	636				
In House OPAC/KPAC Use	215	125	148	488				
In-Library Use Totals	1,360	1,275	927	4,726				
Total Circulation	15,924	9,109	12,326	38,523				
Programs & Attendance	Centerville		Nola Brantley		Perry		Total Patron Count	
	# of Prog	Attendance	# of Prog	Attendance	# of Prog	Attendance	Active Patrons	34,803
Adult programs							New Patrons	210
YA Programs								
Children (Ages 0-11)								
All Ages								
Meeting Room	16	110	11	56	13	68	Total Door Count	
Door Count		3,590		3,989	1,500	3,366	10,945	
New Items Added		Transits			Volunteer Hours			
Centerville	439	Centerville		5,087	Centerville		0	
Nola Brantley	198	Nola Brantley		3,822	Nola Brantley		8	
Perry	293	Perry		3,967	Perry		15	
Total Added	930	Total Transits		12,876	Total Volunteer Hours		23	

CENTERVILLE BRANCH - August 2021						
CIRCULATION			PINES Cards		Door Count	
Print			New Patrons	101	3590	
Adult Non-Fiction	822		Active Patrons	14,715		
Adult Fiction	3,143		Notary Public Service		22	
Young Adult	622		Items Added		439	
Junior Non-Fiction	1,236		Reference Questions Asked		219	
Junior Fiction	1,872		Self Check-outs		%	
Easy	4,549		140	1%		
Magazines	16		TRANSITS			
Print Total	12,260		Incoming	2,407	Total	
Non Print Material			Outgoing	2,680	5,087	
Kill A Watt Meter			Technology Equipment			
Georgia State Park Pass		10	Internet Computers		1,148	
Parks Discovery Backpack			ChromeBook/Projector/Tablet/Harddrive		2	
Go Fish Pass		6	Children's Computers		57	
Puppetry Arts Pass		1	WiFi Sign-ins		153	
Zoo Atlanta DVD		10	Total		1,360	
Carlos Museum		1	VOLUNTEERS		# of Volunteers	Volunteer Hours
Breman Jewish Museum			Adult			
Chattahoochee Nature Center		1	YA			
Macon Museum Pass		3	Summer Ambassadors			
Galileo Sessions		61	Total	0	0	
eRead Kids		41	PROGRAMS & ATTENDANCE			
GADD Audiobook		710	Type of Program Total		# of Programs	# Patrons/Views
GADD eBook		446	Children's			
GADD Magazines		97	Young Adult			
Audiobook CD	Adult	244	Adult			
DVD	Adult	247	All Ages			
Kits	Adult		Grand Total	0	0	
Music CD	Adult	13	MEETING ROOM			
Audiobook CD	Easy		Times Used		Attendees	
DVD	Easy	49	16	110		
Kits	Easy	20	In-House OPAC/KPAC Use		215	
Music CD	Easy					
Audiobook CD	Juv	12				
DVD	Juv	277				
Kits	Juv	53				
Music CD	Juv		342			
Audiobook CD	YA	2				
DVD	YA					
Music CD	YA		2			
Non Print total			2,304			
TOTAL CIRCULATION			14,564			

PERRY BRANCH - August 2021

CIRCULATION			PINES Cards		Door Count
Print			New Patrons	52	3366
Adult Non-Fiction	844		Active Patrons	8343	
Adult Fiction	2,682		Notary Public Service	8	
Young Adult	391		Items Added	293	
Junior Non-Fiction	693		Reference Questions Asked	176	
Junior Fiction	1,338		Self Check-outs	%	
Easy	3,020		14	0%	
Magazines	6		TRANSITS		
Print Total	8,974		Incoming	1,873	Total
Non Print Material			Outgoing	2,094	3,967
Kill A Watt Meter			Technology Equipment		
Georgia State Park Pass			Internet Computers		764
Parks Discovery Backpack			ChromeBook/Projector/Tablet/Harddrive		13
Go Fish Pass			Children's Computers		
Puppetry Arts Pass	6		WiFi Sign-ins		81
Zoo Atlanta DVD			Total		858
Carlos Museum	2		VOLUNTEERS	# of Volunteers	Volunteer Hours
Breman Jewish Museum			Adult	3	15
Chattahoochee Nature Center			YA		
Macon Museum Pass	4		Summer Ambassadors		
Galileo Sessions			Total	3	15
eRead Kids	41		PROGRAMS & ATTENDANCE		
GADD Audiobook	710		Type of Program Total	# of Programs	# Patrons/Views
GADD eBook	446		Children's		
GADD Magazines	97	1,306	Young Adult		
Audiobook CD	Adult	127	Adult		
DVD	Adult	476	All Ages		
Kits	Adult		Grand Total	0	0
Music CD	Adult		MEETING ROOM		
Audiobook CD	Easy		Times Used	Attendees	
DVD	Easy	121	13	68	
Kits	Easy	47	In-House OPAC/KPAC Use	148	
Music CD	Easy				
Audiobook CD	Juv	14			
DVD	Juv	254			
Kits	Juv	18			
Music CD	Juv				
Audiobook CD	YA				
DVD	YA				
Music CD	YA				
		0			
Non Print Total					2,363
TOTAL CIRCULATION					11,337

Houston County Public Library System Circulation Report - September 2021

Circulations	Centerville	Nola Brantley	Perry	Houston Totals				
Check outs								
Print items	11,685	5,928	8,884	26,497				
Non-Print items	2,610	2,177	2,637	7,424				
Check Out Totals	14,295	8,105	11,521	33,921				
In-Library Use								
Internet Computers	1,255	1,213	683	3,151				
Technology Equipment	10	8	7	25				
Children's Computers	47	5	49	101				
WiFi Sign-ins	242	100	72	414				
Notary Public Service	20	5	13	38				
Reference Asked	289	169	278	736				
In House OPAC/KPAC Use	202	134	189	525				
In-Library Use Totals	1,554	1,326	811	4,990				
Total Circulation	15,849	9,431	12,332	38,911				
Programs & Attendance	Centerville		Nola Brantley		Perry		Total Patron Count	
	# of Prog	Attendance	# of Prog	Attendance	# of Prog	Attendance	Active Patrons	34,662
Adult programs							New Patrons	166
YA Programs			2	3	1	4		
Children (Ages 0-11)	16	353	4	34	14	303		
All Ages			7	71	5	137		
Meeting Room	11	15	9	16	9	52	Total Door Count	
Door Count		3,814		4,361		3,532	11,707	
New Items Added		Transits		Volunteer Hours				
Centerville	239	Centerville	4,772	Centerville	3.5			
Nola Brantley	286	Nola Brantley	3,700	Nola Brantley	0			
Perry	186	Perry	3,825	Perry	17			
Total Added	711	Total Transits	12,297	Total Volunteer Hours	20.5			

