

AGENDA
HOUSTON COUNTY PUBLIC LIBRARY BOARD

June 9th, 2022 – Nola Brantley Memorial Library – Warner Robins

1. Call to order
2. *Approval of minutes*
3. Public comments
4. Trustee comments
5. Treasurer's Report
 Acceptance of Treasurer's Report
6. Director's Report
7. Committee Reports
8. Old Business
9. New Business
 Review and awarding of bids for Centerville column work
 Review and awarding of bids for Centerville irrigation repair work

10. *Adjournment*

means a board vote is required

**

The next meeting is : August 11th, 2022 at Perry



Houston County Public Library System Board of Trustees

Minutes- May 12, 2022– Perry Branch, Perry, GA

The Houston County Public Library System Board met in regular session on May 12, 2022. Board members attending were Denisa Davis, Samantha Hulbert, Jean Jones, Linda Jones, Julie Layne, Jim Newton, George Nunn, Wilhemenia Jackson Sibley, Emily Silva and Pam Yates. Also attending was J. Sara Paulk, Rachel Breland, Haley Troullier and Rosemary Scarborough. Chair Davis called the meeting to order at 6:00 pm.

Minutes – Davis called for the approval of the Minutes from the April 14th, 2022 meeting. On a motion by Newton and a second by Sibley, the minutes were approved.

Public Comments. None.

Trustee Comments. All Trustees introduced themselves to library staff who were attending. Yates reported on the recent Friends of the Library booksale. The booksale generated the highest amount of sales in 17 years. Over the last 17 years, the Friends have given the library almost half a million dollars. The FOL board will make their donation soon.

Treasurer's report – Financials for the month of April were presented by Layne. On a motion by Hulbert and a second by Yates, the report was accepted as presented.

Director's report – Presented at meeting.

Committee Reports – None.

Old Business – None.

New Business –

There was one qualified bid for the Centerville Column work. After discussion, on a motion by Nunn and a second by Yates, the award was given to Southern Preservation Systems in the amount of \$24,588.00

Davis called for the approval of the FY2023 Director Salary. On a motion by Yates and a second by Newton, the salary was approved.

Davis called for the approval of the FY2023 Signature Authority. On a motion by Silva and a second by Hulbert, the Signature Authority was approved.

Davis called for approval of the FY2023 application for state aid to public libraries. On a motion by J. Jones and a second by Yates, the application was approved.

Davis called for the approval of the proposed budget amendment for FY 2022. After discussion, on a motion by Newton and a second by J. Jones, the budget amendment was approved.

Review and approval of Budget amendments for FY 2022

Adjournment – Davis called for a motion to adjourn. On a motion by Nunn and a second by J. Jones, the motion passed.

The board adjourned by 6:37 pm.

Respectfully submitted - J. Sara Paulk

Board Chair – Denisa Davis

Houston County Public Library System

Balance Sheet by Fund

As of 5/31/2022

	General	Friends of the Library	Federal Grants	State Grants	SPLOST	Permanent/Lo... Investments
Assets						
Cadence Bank Operating Acct	281,981.81	37,808.60	0.00	10,684.54	58,232.21	5,489.19
Cadence Bank SPLOST Acct	0.00	0.00	0.00	0.00	187,698.60	0.00
Persons/Bank of Perry Merchant Acct	222,349.95	0.00	0.00	0.00	0.00	0.00
NB Restricted CD	0.00	0.00	0.00	0.00	0.00	26,860.78
Unemployment CD 2	7,794.97	0.00	0.00	0.00	0.00	0.00
Cash On Hand	1,176.00	0.00	0.00	0.00	0.00	0.00
Total Assets	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97
Liabilities						
Total Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance						
Beginning Fund Balance						
Nonspendable Fund Balance	0.00	0.00	0.00	0.00	0.00	26,839.40
Assigned Fund Balance - Op Contingency	230,000.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Donations	22,146.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Cash on Hand	1,176.00	0.00	0.00	0.00	0.00	0.00
Restricted Fund Balance	0.00	93.14	0.00	0.00	272,812.95	5,510.57
Unassigned Fund Balance	194,534.46	0.00	0.00	0.00	0.00	0.00
Total Beginning Fund Balance	447,856.46	93.14	0.00	0.00	272,812.95	32,349.97
Current YTD Change	65,446.27	37,715.46	0.00	10,684.54	(26,882.14)	0.00
Total Fund Balance	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97
Total Liabilities and Ending Fund Balance	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97

**HCPLS Financial Report
as of May 31, 2022**

Balance Sheet (A):

- 1) The Library's financial activity **from July 1 through May 31, 2022** resulted in the following changes in Fund Balance:
 - a) a net increase in the General Fund (Fund 100) of \$65,446.27;
 - b) a net increase in the Friends of the Library Fund (Fund 112) of \$37,715.46;
 - c) a net increase of \$10,684.54 in the State Grants Fund (Fund 310); and
 - d) a net decrease of \$26,882.14 in the SPLOST Fund (Fund 390).The Fund Balances of the Federal Grants Fund (Fund 200), and Local Investments Fund (Fund 500) remain unchanged, with no activity in those funds for this period.

Statements of Revenues and Expenditures:

These statements by Fund show the actual revenues and expenditures during the current fiscal year (July 1, 2021 through June 30, 2022) and how those amounts compare to the budget for the year. Eleven months into the fiscal year, the Library expects to have about **8% of the budget remaining**.

In the General Fund - 100 (B1):

- 1) Library-generated revenue continues to be very close to budgeted amounts (includes revenue from fines, fees, copies, and faxes).
- 2) As a whole, expenditures are below budget, with 15% of the budget remaining. The Library is in good shape to finish the fiscal year at or below budget in all expenditure categories.

In the Friends of the Library Fund – 112 (B2):

- 1) The Friends very generously donated an additional \$31,000.00 in May from the proceeds of the Old Book Sale held in April.
- 2) Remaining FOL funds will be carried over into FY2023 for spending on GADD membership, the new Kanopy streaming service, as well as print magazines and books for all 3 library branches.

In the State Grants Fund - 310 (B4):

- 1) As of the end of May, the Library has 10% of the State materials grant remaining. All State Grant funds will be spent by the end of the fiscal year.

In the SPLOST Fund - 390 (B5):

- 1) The Library has spent almost all the SPLOST funds designated for materials, with 2% of the budget remaining. Any overages in the Materials category will be covered by the budget remaining in other categories.
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Houston County Public Library System
Balance Sheet by Fund
As of 5/31/2022

(A)

	General	Friends of the Library	Federal Grants	State Grants	SPLOST	Permanent/Lo... Investments
Assets						
Cadence Bank Operating Acct	281,981.81	37,808.60	0.00	10,684.54	58,232.21	5,489.19
Cadence Bank SPLOST Acct	0.00	0.00	0.00	0.00	187,698.60	0.00
Persons/Bank of Perry Merchant Acct	222,349.95	0.00	0.00	0.00	0.00	0.00
NB Restricted CD	0.00	0.00	0.00	0.00	0.00	26,860.78
Unemployment CD 2	7,794.97	0.00	0.00	0.00	0.00	0.00
Cash On Hand	1,176.00	0.00	0.00	0.00	0.00	0.00
Total Assets	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97
Liabilities						
Total Liabilities	0.00	0.00	0.00	0.00	0.00	0.00
Fund Balance						
Beginning Fund Balance						
Nonspendable Fund Balance	0.00	0.00	0.00	0.00	0.00	26,839.40
Assigned Fund Balance - Op Contingency	230,000.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Donations	22,146.00	0.00	0.00	0.00	0.00	0.00
Assigned Fund Balance - Cash on Hand	1,176.00	0.00	0.00	0.00	0.00	0.00
Restricted Fund Balance	0.00	93.14	0.00	0.00	272,812.95	5,510.57
Unassigned Fund Balance	194,534.46	0.00	0.00	0.00	0.00	0.00
Total Beginning Fund Balance	447,856.46	93.14	0.00	0.00	272,812.95	32,349.97
Current YTD Change	(a) 65,446.27	(b) 37,715.46	0.00	(c) 10,684.54	(d) (26,882.14)	0.00
Total Fund Balance	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97
Total Liabilities and Ending Fund Balance	513,302.73	37,808.60	0.00	10,684.54	245,930.81	32,349.97

Houston County Public Library System
 Statement of Revenues and Expenditures by Fund
 100 - General
 From 7/1/2021 Through 5/31/2022

(B1)

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	783,016.63	854,200.00	(8.33)%
Library Generated Revenue	63,907.21	70,700.00	(9.61)% (1)
Donations	6,541.70	1,040.00	529.01%
Other Income	8,344.33	9,000.00	(7.29)%
Total Revenues	861,809.87	934,940.00	(7.82)%
Expenditures			
Salaries and Wages	405,165.73	468,813.00	13.58%
Benefits and FICA	144,064.17	184,828.05	22.06%
Professional Services	17,889.96	21,000.00	14.81%
Copiers and Equipment	5,486.12	6,400.00	14.28%
Utilities	72,891.36	80,000.00	8.99%
Insurance	34,068.00	35,000.00	2.66%
Maintenance & Repairs	69,120.72	76,800.00	10.00%
Materials	1,546.64	1,800.00	14.08%
Motor Vehicle Costs	2,184.25	3,000.00	27.19%
Other Purchased Services	5,968.36	7,300.00	18.24%
Supplies	17,572.06	26,300.00	33.19%
Technology & Telecommunications	13,355.79	17,000.00	21.44%
Travel and Training	572.87	750.00	23.62%
Dues & Memberships	1,455.00	1,800.00	19.17%
Miscellaneous	5,022.57	6,000.00	16.29%
Total Expenditures	796,363.60	936,791.05	14.99% (2)
Net Revenue Over Expenditures - Surplus/(Deficit)	65,446.27	(1,851.05)	(3,635.63)%

(B2)

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
112 - Friends of the Library
From 7/1/2021 Through 5/31/2022

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Donations	(1) 51,000.00	20,000.00	155.00%
Total Revenues	51,000.00	20,000.00	155.00%
Expenditures			
Maintenance & Repairs	11,225.00	11,300.00	0.66%
Materials	2,059.54	2,100.00	1.93%
Other Purchased Services	0.00	0.00	0.00%
Total Expenditures	13,284.54	13,400.00	0.86%
Net Revenue Over Expenditures - Surplus/(Deficit)	(2) 37,715.46	6,600.00	471.45%

Houston County Public Library System
 Statement of Revenues and Expenditures by Fund
 200 - Federal Grants
 From 7/1/2021 Through 5/31/2022

(B3)

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Federal Grants	10,228.45	10,228.45	0.00%
Total Revenues	<u>10,228.45</u>	<u>10,228.45</u>	<u>0.00%</u>
Expenditures			
Copiers and Equipment	7,786.00	7,786.00	0.00%
Technology & Telecommunications	2,442.45	2,442.45	0.00%
Total Expenditures	<u>10,228.45</u>	<u>10,228.45</u>	<u>0.00%</u>
Net Revenue Over Expenditures - Surplus/(Deficit)	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>

Houston County Public Library System
 Statement of Revenues and Expenditures by Fund
 310 - State Grants
 From 7/1/2021 Through 5/31/2022

(B4)

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
State Grants	363,642.13	395,835.36	(8.13)%
Total Revenues	363,642.13	395,835.36	(8.13)%
Expenditures			
Salaries and Wages	209,050.74	231,974.30	9.88%
Benefits and FICA	72,185.91	76,109.06	5.15%
Copiers and Equipment	0.00	0.00	0.00%
Utilities	0.00	10,995.00	100.00%
Maintenance & Repairs	10,245.00	10,245.00	0.00%
Materials	58,511.30	65,012.00	10.00%
Supplies	1,499.33	1,500.00	0.04%
Travel and Training	1,465.31	0.00	0.00%
Dues & Memberships	0.00	0.00	0.00%
Total Expenditures	352,957.59	395,835.36	10.83%
Net Revenue Over Expenditures - Surplus/(Deficit)	10,684.54	0.00	0.00%

Houston County Public Library System
Statement of Revenues and Expenditures by Fund
390 - SPLOST
From 7/1/2021 Through 5/31/2022

(B5)

	YTD Actual	Total Budget - Annual Budget	Percent Total Budget Remaining
Revenues			
Local Revenue	125,000.00	125,000.00	0.00%
Library Generated Revenue	173.29	0.00	0.00%
Other Income	0.00	0.00	0.00%
Total Revenues	125,173.29	125,000.00	0.14%
Expenditures			
Professional Services	0.00	1,000.00	100.00%
Copiers and Equipment	2,503.73	10,000.00	74.96%
Maintenance & Repairs	67,035.00	69,000.00	2.85%
Materials	78,388.21	80,000.00	2.01%
Supplies	4,128.49	10,000.00	58.72%
Miscellaneous	0.00	0.00	0.00%
Total Expenditures	152,055.43	170,000.00	10.56%
Net Revenue Over Expenditures - Surplus/(Deficit)	(26,882.14)	(45,000.00)	(40.26)%

(1)

Director's report - June, 2022

Vacation Reading Program has kicked off and our preliminary numbers of registered children as well as program attendance is very exciting. To date we have :

941 total (ages 0 – 18) children from Centerville

368 total (ages 0 – 18) from Nola Brantley

And 742 total (ages 0-18) from Perry. For a combined total of 2051.

These are far and above our numbers for the last two years - Yah~~ to all staff~~

A special needs program was held at Perry outside of regular library hours. Six families attended.

As previously mentioned in an email, HOUPL was awarded a grant from the American Library Association. The funds will primarily be used to expand the existing ebook and Eaudio collection. There is a self-directed independent programming element involved. Board members are encouraged to participate once the grant period starts rolling in July. I'll send you more details in July

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A traveling exhibit is coming in a few days to the Perry branch.

Witness to the Holocaust: WWII Veteran William Alexander Scott III from our friends at the Georgia Commission on the Holocaust as organized by GPLS staff.

The exhibit highlights a World War II veteran and civil rights activist who served as a photographer in a segregated battalion of the United States Army. He witnessed and photographed the liberation of the Buchenwald concentration in Germany. The exhibit also draws parallels between the Jim Crow Laws between 1860-1960's implemented in the United States and the Nuremberg Race Laws of 1935-1945 implemented in Germany and Nazi controlled areas of Europe.

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Houston County has increased their budget allocation to the library for 2022-2023. Their budget will be voted on in late June.

Staffing

Ryan Lewis (CV) left to take a full-time position. His position and the position opened last month will be filled as soon as possible. The two candidates selected were : Stephanie Webb and Shannon Hodgson. Both have been volunteering with the library for a while.

***The next meeting is : August 11th, 2022 at Perry.

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**HOUSTON COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES ATTENDANCE RECORD**

Board Member	2021	2021	2021	2021	2021	2021	2022	2022	2022	2022	2022	2022
	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun.
Daniel Bibler		√		√	√	√	√	√	√	√	X	√
Denisa Davis		√		√	√	X (at lib event)	X	√	√	√	√	√
Samantha Hulbert					√	√	√	√	X	√	√	X
Jean Jones		√		√	√	X	√	√	√	√	√	√
Linda Jones		√		√	√	√	√	√	√	√	√	X
Julie Layne		√		√	X	√	√	√	√	X	√	√
James Newton		X		√	√	√	√	X	√	√	√	√
George Nunn		√		X	X	√	√	√	√	√	√	√
Jessica Perdue				√	√	X	√	X	√	√	X	√
Wilhemenia Jackson Sibley		√		√	√	√	√	√	√	X	√	√
Emily Silva		X		√	√	√	√	√	√	√	√	√
Pam Yates		√		√	√	√	√	√	√	√	√	√
Hazel Ann Gleaton		X										
Shannon McNeal		√										

**There will be no meeting in July and September 2021

√ represents meetings attended

“X” represents meetings not attended

OFFICERS LIBRARY BOARD 2022-2023 (Effective March 2022)

CHAIRPERSON DENISA DAVIS
 VICE CHAIR DANIEL BIBLER
 SECRETARY PAM YATES
 TREASURER JULIE LAYNE

COMMITTEES 2022-2023

*Indicates Chairperson

FINANCE	PERSONNEL	BUILDINGS AND GROUNDS	CONSTITUTION AND BYLAWS
*Julie Layne	*Daniel Bibler	*Jim Newton	Pam Yates
Linda Jones	Pam Yates	Linda Jones	George Nunn
	Denisa Davis		
	Wilhemenia Sibley		

Houston County Public Library System Circulation Report - May 2022

Circulations	Centerville	Nola Brantley	Perry	Houston Totals				
Check outs								
Print items	12,348	5,648	9,327	27,323				
Non-Print items	2,693	2,415	2,478	7,586				
Check Out Totals	15,041	8,063	11,805	34,909				
In-Library Use								
Internet Computers	1,215	923	744	2,882				
Technology Equipment	6	5	15	26				
Children's Computers	71	24	105	200				
WiFi Sign-ins	289	227	123	639				
Notary Public Service	25	14	39	78				
Reference Asked	268	394	433	1095				
In House OPAC/KPAC Use	302	200	282	784				
In-Library Use Totals	1,581	1,179	987	5,704				
Total Circulation	16,622	9,242	12,792	40,613				
Programs & Attendance	Centerville		Nola Brantley		Perry		Total Patron Count	
	# of Prog	Attendance	# of Prog	Attendance	# of Prog	Attendance	Active Patrons	35,579
Adult programs							New Patrons	294
YA Programs			1	23	1	10		
Children (Ages 0-11)	5	114	4	19	2	75		
All Ages	1	86	1	10				
Meeting Room	23	137	6	63	7	82	Total Door Count	
Door Count		3,199		3,969		4,412	11,580	
New Items Added		Transits			Volunteer Hours			
Centerville	149	Centerville	4,886	Centerville	22.75			
Nola Brantley	151	Nola Brantley	4,014	Nola Brantley	41.5			
Perry	228	Perry	4,161	Perry	87			
Total Added	528	Total Transits	13,061	Total Volunteer Hours	151.25			

CENTERVILLE BRANCH - May 2022									
CIRCULATION				PINES Cards			Door Count		
Print				New Patrons	128		3199		
Adult Non-Fiction	1,018			Active Patrons	15,209				
Adult Fiction	3,153			Notary Public Service	25				
Young Adult	735			Items Added	149				
Junior Non-Fiction	1,136			Reference Questions Asked	268				
Junior Fiction	2,163			Self Check-outs	%		Self check-out computers removed.		
Easy	4,139			TRANSITS					
Magazines	4			Incoming	2,299		Total		
Print Total	12,348			Outgoing	2,587		4,886		
Non Print Material				Technology Equipment					
Kill A Watt Meter				Internet Computers	1,215				
Georgia State Park Pass	6			ChromeBook/Projector/Tablet/Harddrive	6				
Parks Discovery Backpack				Children's Computers	71				
Go Fish Pass	7			WiFi Sign-ins	289				
Puppetry Arts Pass	1			Total	1,581				
Zoo Atlanta DVD	4			VOLUNTEERS	Volunteers	Volunteer Hours			
Carlos Museum				Adult	2		6.75		
Breman Jewish Museum				YA	5		16		
Chattahoochee Nature Center				Summer Ambassadors					
Macon Museum Pass	4			Total	7		22.75		
Galileo Sessions	24			PROGRAMS & ATTENDANCE					
eRead Kids	16			Type of Program Total	# of Programs	# Patrons/Views			
GADD Audiobook	927			Children's	5		114		
GADD eBook	583			Young Adult					
GADD Magazines	103			Adult					
Audiobook CD	Adult	221		All Ages	1		86		
DVD	Adult	323		Grand Total	6		200		
Kits	Adult			MEETING ROOM					
Music CD	Adult	6		Times Used	Attendees				
Audiobook CD	Easy	1		23	137				
DVD	Easy	69		In-House OPAC/KPAC Use	302				
Kits	Easy	15		Videogame	6				
Music CD	Easy	85							
Audiobook CD	Juv	28							
DVD	Juv	295							
Kits	Juv	54							
Music CD	Juv	377							
Audiobook CD	YA								
DVD	YA								
Music CD	YA	0							
Non Print total				2,693					
TOTAL CIRCULATION				15,041					

NOLA BRANTLEY - May 2022

CIRCULATION			PINES Cards		Door Count
Print			New Patrons	82	3969
Adult Non-Fiction	684		Active Patrons	11,773	
Adult Fiction	1,665		Notary Public Service	14	
Young Adult	342		Items Added	151	
Junior Non-Fiction	513		Reference Questions Asked		394
Junior Fiction	771		Self Check-outs	%	Self check-out computer has been removed.
Easy	1,660		TRANSITS		
Magazines	13		Incoming	1,982	Total
Print Total	5,648		Outgoing	2,032	4,014
Non Print			Technology Equipment		
Kill A Watt Meter			Internet Computers		923
Georgia State Park Pass	8		ChromeBook/Projector/Tablet/Harddrive		5
Parks Discovery Backpack			Children's Computers		24
Go Fish Pass			WiFi Sign-ins		227
Puppetry Arts Pass			Total		1,179
Zoo Atlanta DVD	6		VOLUNTEERS	#of Volunteers	Volunteer Hours
Carlos Museum	1		Adult	1	2
Breman Jewish Museum			YA	1	4
Chattahoochee Nature Center			Summer Ambassadors	16	35.5
Macon Museum Pass	2		Total	18	41.5
Galileo Sessions	25		PROGRAMS & ATTENDANCE		
eRead Kids	15		Type of Program Total	# of Programs	# Patrons/Views
GADD Audiobook	926		Children's	4	19
GADD eBook	583		Young Adult	1	23
GADD Magazines	102	1,668	Adult		
Audiobook CD	Adult	82	All Ages	1	10
DVD	Adult	470	Grand Total	6	52
Kits	Adult		MEETING ROOM		
Music CD	Adult	13	Times Used	Attendees	
Audiobook CD	Easy	2	6	63	
DVD	Easy	17	In-House OPAC/KPAC Use	200	
Kits	Easy	8	Videogames	20	
Music CD	Easy				
Audiobook CD	Juv	13			
DVD	Juv	107			
Kits	Juv	14			
Music CD	Juv				
Audiobook CD	YA	1			
DVD	YA				
Music CD	YA	1			
Non Print Total					
TOTAL CIRCULATION					

PERRY BRANCH - May 2022

CIRCULATION				PINES Cards		Door Count
Print				New Patrons		84
Adult Non-Fiction				Active Patrons		8597
Adult Fiction				Notary Public Service		39
Young Adult				Items Added		228
Junior Non-Fiction				Reference Questions Asked		433
Junior Fiction				Self Check-outs		%
Easy						Self Check-out computers removed.
Magazines						
Print Total				TRANSITS		
Kill A Watt Meter				Incoming		2,040
Georgia State Park Pass				Outgoing		2,121
Parks Discovery Backpack				Technology Equipment		
Go Fish Pass				Internet Computers		744
Puppetry Arts Pass				ChromeBook/Projector/Tablet/Harddrive		15
Zoo Atlanta DVD				Children's Computers		105
Carlos Museum				WiFi Sign-ins		123
Breman Jewish Museum						
Chattahoochee Nature Center				Total		987
Macon Museum Pass				VOLUNTEERS		
Galileo Sessions				Volunteers		Volunteer Hours
eRead Kids				Adult		5
GADD Audiobook				YA		1
GADD eBook				Summer Ambassadors		
GADD Magazines				Total		6
Audiobook CD				PROGRAMS & ATTENDANCE		
DVD				Type of Program Total		# of Programs
Kits				Children's		2
Music CD				Young Adult		1
Audiobook CD				Adult		
DVD				All Ages		
Kits				Grand Total		3
Music CD				MEETING ROOM		
Audiobook CD				Times Used		Attendees
DVD				7		82
Kits				h-House OPAC/KPAC Us		282
Music CD						
Audiobook CD						
DVD						
Kits						
Music CD						
Audiobook CD						
DVD						
Music CD						
Non Print Total						2,478
TOTAL CIRCULATION						11,805